

PCP TRAINER CHECKLIST

Trainer will assure that the following is completed for Person Centered Planning Training:

1. Direct Support Professionals will read the Person Centered Planning Unit.
2. Direct Support Professionals will complete the PCP test and turn in to the Qualified Trainer. – Trainer will review with the DSP using the answer key.
3. Direct Support Professionals will read each person's Individual Plan of Service.
4. Direct Support Professionals will specifically review the Goals and Objectives in the Plans for each person and know how and when to implement them.
5. Direct Support Professionals will meet with each person that lives in the home and ask them about their PCP. If the person is non-verbal they should take time to observe the person so they have a clear vision on the person's plan and how it should be implemented for that person.
6. Direct Support Professionals will be shown where and how to document progress towards a person's individual goals.
7. Trainer will review the Handouts: "Person Centered Information" "Preplanning Checklist" and "Person/Family Centered Plan" located at the end of this unit with the DSP.
8. Trainer will answer any questions the D.S.P. may have related to PCP
9. Trainer will give the D.S. P. the "Choices" activity and review the answers with them.
10. Trainer will give the DSP the choices activity: "Stop, Go, Caution". Trainer will then review the answers with the DSP and provide examples of the choices the individuals who live there have made. Remember to include the Individuals who live in the home in this activity!

Optional Activities for Larger Groups:

- Bringing Person Centered Planning Home
- Person Centered Planning Party Activity