

Community Mental Health for Central Michigan
Provider Network Meeting Minutes

Date: **May 12, 2015**
Time: 10 a.m.-12 noon
Place: Isabella Office – Lake Michigan Conference Room
Meeting called by: Tonya Bondale, Provider Network Manager
Type of Meeting: Regular
Note Taker: Kim Harner
Attendees: Provider Network, CMHCM Staff
Attendees (via conference phone):
Excused:
Absent:
cc: Cindy Bay-Barron—Quality Advisor, Dawn Tanner—Safety Officer, Executive Leadership Team (ELT)

Agenda Topic: Welcome / Sign In / Introductions

Agenda Topic: **Announcements**

Presenter: All

Discussion & Conclusions:

- Julie Bayardo is the new Program Director for Isabella County due to Kim Boulier's retirement.
- Kara Kime was also welcomed to the new Utilization Manager position.

Action Items, Person Responsible & Deadline:

Agenda Topic: **State and Agency Update**

Presenter: John Obermesik, Deputy Director

Discussion & Conclusions:

- President Barack Obama declared May as Mental Health month.
- Earlier in May CMHCM participated in the state Walk-A-Mile and helped sponsor other local walk.
- Healthy Michigan Medicaid celebrated one year of accepting applications April 1, 2015.
- Governor Snyder merged two former state departments, the Department of Community Health and the Department of Human Services into one department effective April 10, 2015 called Michigan Department of Health and Human Services.
- CMHCM continues to pursue the goal of integrated health for individuals receiving services from the agency. Current initiatives include:
 - ✓ Working with individuals to assure that they have a primary care health care provider
 - ✓ Addressing both behavioral (including both mental health and substance use disorder treatment) and other physical health needs

- within goals of the PCP.
- ✓ Provide health education and support in areas such as smoking cessation, healthy eating, etc.
- ✓ Care Management – where CMH staff assist individuals served in achieving whole health goals.
- ✓ Co-locating of behavioral staff in primary care offices. This placement already exists in Clare, Beaverton, Marion and Harrison. Over the next couple of months additional placements will be occurring in other locations.
- The new Harrison building is complete and move took place June 5th and June 8th.
- CMHCM is currently running at a funding deficit. After the beginning of the fiscal year some Medicaid rates were reduced. The agency is short of both Medicaid monies and General Fund dollars. Individuals who have deductibles with Medicaid and Medicare are not eligible and for this reason CMHCM has made the difficult decision to restrict services.
- CMHCM is closely monitoring the Home and Community Based Waiver issues that are facing Michigan. There are a number of states challenging some of the provisions.

Action Items,
Person Responsible
& Deadline:

Agenda Topic: PCP Training

Presenter: Barb Mund, Service Specialist

Discussion & Conclusions: Power Point Presentation handout. Please refer to link in email.

Conclusions:

Action Items,

Person Responsible
& Deadline:

Agenda Topic: CLS Documentation

Presenter: Bryan Krogman / Kara Kime

Discussion & Conclusions: New documentation requirements for community living support services.

Guidance regarding documentation requirements comes from several sources:

- Medicaid Provider Manual
- CMHCM contract with MDHHS for Non-Medicaid services
- CMHCM contract with Mid-State Health Network
- CMHCM Provider contract
 - Subject to the terms in the CMHCM/MSHN contract
 - Submittal of a billing statement of claims for reimbursement constitute the contractor’s verification that the required services and documentation have been completed.

- CMHCM responsibility to assign staff to assure regular monitoring on contractor's performance
- Contractor agrees to cooperate with CMHCM's monitoring responsibilities
- Contractor agrees to produce documents that assist with the monitoring function

Effective Date July 1, 2015

For will be available on the CMHCM Internet page

- Menu "For Providers"
- Forms
- Community Living Support Progress Note

Timeliness of billing and authorization for CLS Services

- Reminder 60 days from date of service
- Exceptions have been granted based on CMHCM staff not having the authorization in place
- Providers should require the authorization be in place prior to starting services

Conclusions:

Action Items, All providers much comply by July 1, 2015

Person Responsible
& Deadline:

Agenda Topic: *Home and Community Base Settings (HCBS)*

Presenter: Barb Mund / Tonya Bondale

Discussion & Power Point Presentation handout. Please refer to link in email.

Conclusions:

Action Items,

Person Responsible
& Deadline:

Agenda Topic: *Flip This House*

Presenter: Deana Pitts / Alicia Bellmore

Discussion & Presentation. Please refer to link in email.

Conclusions:

Residential Review holds monthly meetings to review openings and individuals who needs placement. There have a high number of openings, individuals that we cannot place and currently we have 25 consumers that are placement outside of our catchment area.

Discussed how we could get providers to willingly go to these out of catchment areas to meet the consumer and start a relationship rather than just read background information from PCP and CMHCM would also provide ample training.

Previously, a provider has consolidated one home and turned into a MI home. We are asking providers to consider consolidation.

Action Items,
Person Responsible
& Deadline:

Agenda Topic: *Fingerprinting, Criminal Background Checks Advance Directives, CPR/FA, Mileage*

Presenter: Tonya Bondale, Provider Network Manager

- Discussion & Conclusions:
- Corporate Compliance Training - Staff need training, staff need to sign and keep in your training records.
 - Fingerprinting – Done upon hire for licensed homes only; CBC (IChat) done annually thereafter.
 - Criminal Background Checks (CBC) – Unlicensed providers must do prior to hire and annually thereafter. (Can do IChat for annual CBC)
 - Advanced Directive – New requirement effective 10/1/15. Asking providers to have documented of Advanced Directive in home, even if individual declined. Has to be with PCP.
 - TB Test – required for providers providing services in licensed settings and to any SED waiver consumers.
 - Payment of Medical Mileage – we do not fund. Please contact DHS.

Action Items,
Person Responsible
& Deadline:

Agenda Topic: *MDCH Visits for FY 2016*

Presenter: Tonya Bondale, Provider Network Manager

- Discussion & Conclusions:
- MDCH will be visiting unlicensed settings as well.
 - Training grid will be passed out as soon as it is available.
 - Trainings will be available 10/01/2015
 - Working on having Advanced Directive available in CIGMMO in June or July.

Action Items,
Person Responsible
& Deadline:

Meeting adjourned at: 12:00 p.m.

Next meeting date: Tuesday, November 10th, 2015 at 10 a.m.

Observers:

Resource Persons:

Special Notes: