



**Community
Mental Health**
FOR CENTRAL MICHIGAN

The George Rouman Center
301 South Crapo Street
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November 20, 2023

ANNOUNCEMENT

The regular meeting of the Community Mental Health for Central Michigan **Board of Directors Finance Committee** scheduled for **Tuesday, November 28, 2023**, at **5 p.m.** and the regular meeting of the Community Mental Health for Central Michigan **Board of Directors** scheduled for **Tuesday, November 28, 2023**, at **6:30 p.m.** will be held at the Isabella County Office located at 301 South Crapo Street, Mt. Pleasant.

These meeting are open to the public and include an opportunity for Public Comment. The agendas are attached to this notice.

If an individual would like to contact a member of the public body to provide input or ask questions on any business that will come before the public body at the meeting or if an individual requires an accommodation to participate, please contact Karen Rau, 989.772.5938 or krau@cmhcm.org no later than 48 hours prior to the meeting.

Community Mental Health for Central Michigan

**FINANCE COMMITTEE
AGENDA**

Charge: This committee shall be responsible for monitoring the fiscal operations of the Board. Areas of responsibility include the annual budget, annual fiscal audit, monthly financial reports, fiscal aspects of agency programs, contracts, grants, and other fiscal matters.

**November 28, 2023
5 p.m.**

**301 South Crapo Street
Mt. Pleasant**

- | | |
|---|----------------|
| 1. Call to Order | Glaser |
| 2. Public Comment | Glaser |
| 3. Announcements | Glaser |
| 4. Minutes – October 31, 2023 (ACTION) | Glaser |
| 5. In-Service: <i>Medicaid Event Verification Audits</i> | Squire, Bauman |
| 6. Monthly Finance Report <i>(included in Board packet)</i> | Allbee |
| 7. FY24 Budget Amendment Proposal (ACTION) | Allbee |
| 8. Purchasing Policy Expenditures | Allbee |
| 9. Adjournment | Glaser |

**Please notify Karen Rau if you are unable to attend.
Phone: 989.772.5938
Email: krau@cmhcm.org**



BOARD OF DIRECTORS' AGENDA

**November 28, 2023
6:30 p.m.**

**301 South Crapo Street
Mt. Pleasant**

- | | | |
|----|---|---|
| 1. | Call to Order | Howard |
| 2. | Pledge of Allegiance | Howard |
| 3. | Adoption of Agenda
MOTION: to adopt the agenda as published. | Howard |
| 4. | Public Comment | Howard |
| 5. | Announcements/Correspondence/Other
- Board In-Service Presentation Schedule – 2024
- CMHAM Connections' Article Featuring Melissa King | Howard |
| 6. | Consent Agenda (<i>Call for removal of any items prior to motion approval.</i>)
<ul style="list-style-type: none"> • Acknowledge Receipt of: <ul style="list-style-type: none"> - Monthly Financial Report – October 2023 (<i>Will be emailed prior to meeting.</i>) - Finance Committee Minutes – October 31, 2023 - Personnel Committee Minutes – November 9, 2023 - Services Committee Minutes – November 9, 2023 - Recipient Rights Advisory Committee Minutes – November 16, 2023 - Director's Report – November 2023 • Approval/Acceptance of: <ul style="list-style-type: none"> - Board of Directors Regular Meeting Minutes – October 31, 2023 MOTION: to adopt the consent agenda as published. | Howard |
| 7. | Certificate of Appreciation – Twenty-Five Years of Service – Kerin Scanlon | Howard |
| 8. | In-Service: <i>Consumer Action Committee Update</i> | John K., CAC
Chairperson, &
Emily Shaffer |
| 9. | Committee Reports
<ul style="list-style-type: none"> a. Finance Committee
MOTION: to adopt the FY24 budget amendment as presented. b. Personnel Committee
MOTION: to adopt revisions to the Trial Period of Employment Policy (4.200.004).
MOTION: to adopt revisions to the Leaves of Absence Policy (4.200.007).
MOTION: to adopt revisions to the Support Systems for Critical Events Policy (4.400.009). c. Services Committee | Glaser

Hatton

Scanlon |

MOTION: to accept the FY23 Quality Assessment & Performance Improvement Program (QAPIP) Report.

d. Recipient Rights Advisory Committee Scanlon

MOTION: to accept the FY23 Recipient Rights Annual Data Report & FY24 Desired Outcomes.

10. Other Reports

a. Mid-State Health Network Board of Directors Meeting – November 7, 2023 Phillips, Scanlon

b. Community Mental Health Association of Michigan
- Children’s Issues Committee – November 14, 2023 Bayardo
- Member Services Committee – November 16, 2023 Svetcos
- Contracts & Financial Issues Committee – November 16, 2023 Allbee, Krogman

11. Public Comment Howard

12. Adjournment Howard

Upcoming Meetings

Board Personnel Committee: 3 p.m. – January 11, 2024 – Virtual
Board Services Committee: 4 p.m. – January 11, 2024 – Virtual
Board Finance Committee: 5 p.m. – January 30, 2024 – Mt. Pleasant Office
Board of Directors: 6:30 p.m. – January 30, 2024 – Mt. Pleasant Office

**Please notify Karen Rau if you are unable to attend.
Email: krau@cmhcm.org / Phone: 989.772.5938 x 1207**