



**Community
Mental Health**
FOR CENTRAL MICHIGAN

The George Rouman Center
301 South Crapo Street
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Mt. Pleasant, MI 48858
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Michigan Relay Center 711

October 22, 2024

ANNOUNCEMENT

A special meeting of the **Board Executive Committee** has been scheduled for **Tuesday, October 29, 2024 at 4 p.m.**, the regular meeting of the Community Mental Health for Central Michigan **Board of Directors Finance Committee** is scheduled for **Tuesday, October 29, 2024, at 5 p.m.**, and the regular meeting of the Community Mental Health for Central Michigan **Board of Directors** is scheduled for **Tuesday, October 29, 2024, at 6:30 p.m.** All will be held at the Isabella County Office located at 301 South Crapo Street, Mt. Pleasant.

These meeting are open to the public and include an opportunity for Public Comment.

If an individual would like to contact a member of the public body to provide input or ask questions on any business that will come before the public body at the meeting or if an individual requires an accommodation to participate, please contact Karen Rau, 989.772.5938 or krau@cmhcm.org no later than 48 hours prior to the meeting.

Community Mental Health for Central Michigan

EXECUTIVE COMMITTEE

AGENDA

**October 29, 2024
4 p.m.**

**The George Rouman Center, Isabella County Office
Lake Huron Conference Room
301 South Crapo Street, Mt. Pleasant**

1. Call to Order Howard
2. Public Comment Howard
3. Announcements Howard
4. Approval of Minutes – Minutes of the Executive Committee Meeting – August 27, 2024 & Minutes of the Executive Committee Closed Session – August 27, 2024 **(MOTION)** Howard
5. Enter into Closed Session (if requested by Bryan Krogman, Executive Director, consider material exempt from discussion or disclosure by state or federal statute – a periodic personnel evaluation of a public officer (Michigan Open Meetings Act of 1976, MCL 15.368(a)) **(ACTION)** Howard
6. Return to Open Session **(ACTION)**
7. Adjournment Howard

Please notify Karen Rau if you are unable to attend.

Phone: 989.772.5938

Email: krau@cmhcm.org

Note: Per the Open Meetings Act, Act 267 of 1976, 15.268, Section 8(a), this meeting may be closed to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. An individual requesting a closed hearing may rescind the request at any time, in which case the matter at issue must be considered after the rescission only in open sessions.

Community Mental Health for Central Michigan

**FINANCE COMMITTEE
AGENDA**

Charge: This committee shall be responsible for monitoring the fiscal operations of the Board. Areas of responsibility include the annual budget, annual fiscal audit, monthly financial reports, fiscal aspects of agency programs, contracts, grants, and other fiscal matters.

**October 29, 2024
5 p.m.**

**The George Rouman Center, Isabella County Office
301 South Crapo Street, Mt. Pleasant**

1. Call to Order Hope
2. Public Comment Hope
3. Announcements Hope
4. Minutes – September 24, 2024 **(ACTION)** Hope
5. In-Service: *Electronic Operations Security and Software Updates* Slominis
6. Monthly Finance Report *(will be emailed prior to meeting)
(included in Board packet)* Squire
7. CY25 Benefits and Compensation Recommendation **(ACTION)** Harless, Squire
- Opt Out of PA 152 (to the extent allowable by law) beginning
January 1, 2025 **(ACTION)**
8. Internal Audit – Payroll Squire
9. Purchasing Policy Expenditures Squire
10. Adjournment Hope

**Please notify Karen Rau if you are unable to attend.
Phone: 989.772.5938
Email: krau@cmhcm.org**



BOARD OF DIRECTORS' AGENDA

Mission

To promote whole-person wellness through community inclusion and a comprehensive system of quality integrated mental health services and supports.

Vision

Communities where all individuals experience healthy and meaningful lives.

**October 29, 2024
6:30 p.m.**

**The George Rouman Center, Isabella County Office
301 South Crapo Street, Mt. Pleasant**

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| 1. | Call to Order | Howard |
| 2. | Pledge of Allegiance | Howard |
| 3. | Adoption of Agenda | Howard |
| | MOTION: to adopt the agenda as published. | |
| 4. | Public Comment | Howard |
| 5. | Announcements/Correspondence | Howard |
| | - 2025 Schedule of Meetings | |
| | - Reminder: Complete and Return Conflict of Interest Disclosure Forms | |
| | - Letter from Sarah Hubble, Executive Director, Independent Community Living, Midland – October 16, 2024 | |
| 6. | Consent Agenda (<i>Call for removal of any items prior to motion approval.</i>) | Howard |
| | • Acknowledge Receipt of: | |
| | - Monthly Financial Report – September 2024 (<i>Will be emailed prior to meeting.</i>) | |
| | - Finance Committee – September 24, 2024 | |
| | - Personnel Committee – October 10, 2024 | |
| | - Services Committee – October 10, 2024 | |
| | - Director’s Report – October 2024 | |
| | • Approval/Acceptance of: | |
| | - Board of Directors Regular Meeting Minutes – September 24, 2024 | |
| | MOTION: to adopt the consent agenda as published. | |
| 7. | Resolution of Appreciation – 20 Years of Service | Howard |
| | MOTION: to adopt the Resolution of Appreciation for Susan Alspaugh-Denman as presented. | |
| 8. | Certificate of Appreciation – Ten Years of Service – Susan Svetcos | Howard |
| 9. | In-Service: <i>Local Efforts and Collaboration – Isabella County</i> | McNally |
| 10. | Committee Reports | |
| | a. Finance Committee | Hope |

MOTION: to adopt the CY25 benefits and compensation recommendations as presented.

MOTION: to adopt a resolution opting out of PA 152, to the extent allowable by law, beginning January 1, 2025.

- b. Executive Committee Howard
- c. Personnel Committee Haton

MOTION: to adopt revisions to the Telecommuting Policy (4.200.017).

- d. Services Committee Scanlon

11. Reports

- a. Mid-State Health Network (MSHN) – Substance use Disorder Oversight Policy Advisory Board – October 16, 2024 Gilmore, Glaser

- b. Community Mental Health Association of Michigan (CMHA)
 - Fall Conference Reports Attendees
 - Board Meeting – October 20, 2024 Krogman
 - Persons Served Advisory Group – October 20, 2024 King

- c. General Update Krogman

12. Public Comment Howard

13. Adjournment Howard

Upcoming Meetings

- Board Personnel Committee: 3 p.m. – November 14, 2024 – Virtual
- Board Services Committee: 4 p.m. – November 14, 2024 – Virtual
- Board Recipient Rights Advisory Committee – 4 p.m. – November 21, 2024 – Virtual
- Board Executive Committee: 4 p.m. – November 26, 2024 – Mt. Pleasant Office
- Board Finance Committee: 5 p.m. – November 26, 2024 – Mt. Pleasant Office
- Board of Directors: 6:30 p.m. – November 26, 2024 – Mt. Pleasant Office

**Please notify Karen Rau if you are unable to attend.
Email: krau@cmhcm.org / Phone: 989.772.5938 x 1207**